



**RECONCILIATION OF SHARE CAPITAL AUDIT**

1. For the Quarter ended : 30<sup>th</sup> September, 2020.
2. ISIN : INE 334A01023
3. Face Value : Rs. 2/- each.
4. Name of the Company : STERLING TOOLS LIMITED.
5. Registered Office address : Unit No. 515, DLF Tower A, Jasola  
District Centre, New Delhi-110025
6. Correspondence Address : 5-A, DLF –Industrial Area, Faridabad.
7. Telephone & Fax Nos. : 0129-2270621-25, 0129-2277359.
8. Email Address : sterling@stlfasteners.com
9. Name of the Stock Exchanges  
where the Company's securities are  
listed. : NSE and BSE

	No. of shares	% of total issued capital
10. Issued Capital:	3,60,24,211	100.00
11. Listed capital (At all stock Exchanges):	3,60,24,211	100.00
12. Held in dematerialized form in CDSL:	21,94,553	6.09
13. Held in dematerialized form in NSDL:	3,37,28,061	93.63
14. Physical:	1,01,597	0.28
15. Total number of shares (12+13+14):	3,60,24,211	100.00



**SANTOSH KUMAR PRADHAN  
COMPANY SECRETARY**

16. Reasons for difference, if any, between (10 & 11), (10&15), (11& 15): **N. A.**

17. Certifying that the details of change in capital during the quarter under consideration as per table below: **N. A.**

Particulars **	No. of shares	Applied /Not applied for listing	Listed on Stock Exchanges (Specify names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. Approval pending for Stock Exchanges (specify names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

\*\* Rights, Bonus, Preferential issue, ESOPs, Amalgamation, conversion, buy back, Capital Reduction, Forfeiture, Any other (to specify):

18. Register of Members is updated (Yes/No)

If not, updated up to which date

: **Yes**

19. Reference of previous quarter with regards to excess dematerialized shares, if any.

: There was no excess De-materialized shares in the last quarter.

20. Has the Company resolved the matter mentioned in point no. 19 above in the current quarter? If not reason why?

: **N. A.**

21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total number of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	NIL	NIL	N.A.
Pending for more than 21 days	NIL	NIL	N. A.



**SANTOSH KUMAR PRADHAN  
COMPANY SECRETARY**

22. Name. Telephone & Fax Nos. of Compliance officer of the Company:

Name : Ms. Vaishali Singh  
Telephone No. : 0129-2270621-25(Extn.146).  
Fax No. : 0129-2277359.

23. Name, Address, Tel. & Fax No., Regn. No. of the Auditor:

Name : Santosh Kumar Pradhan.  
Address : 706, 8<sup>th</sup> Floor, K.M. Trade Tower, Hotel Radisson Blu,  
Kaushambi, Ghaziabad, U.P.-201010  
Telephone No. : 0120-4727777  
Fax No. : N.A.  
Regn. No. : CP-7647

24. Appointment of common agency for share registry work : **Yes**  
if yes (name & address)

Name : MAS SERVICES LIMITED.  
Address : T-34, 2<sup>nd</sup> Floor, Okhla Industrial Area, Phase-II,  
New Delhi - 110020.

25. Any other details that the auditor may like to provide. (e.g. BIFR Company, delisting from SE, Company change its name etc.):**N.A.**

Date: 24.10.2020  
Place: Ghaziabad

for **Santosh Kumar Pradhan**  
**(Company Secretaries)**



**Santosh Ku. Pradhan**  
**Proprietor**  
**Membership No. F6973**  
**C.P. No. 7647**  
**UDIN: F006973B001051786**